

Beaver County Collaborative Action Network

Ex. Board Meeting Agenda

Zoom Meeting ID: 805 122 0523

October 13, 2021



Collaborative Action Network

I. Call to Order

II. Guest Speaker – Mary Jo Morandini BCTA

III. Approve Minutes

Mission Statement: We unite community leaders through collaboration, networking and quality trainings to improve the organizations that positively impact Beaver County.

Vision Statement: All residents of Beaver County will thrive socially and economically as a result of organizational collaboration, resource sharing and progressive leadership.

IV. Finances

1. Huntington Checking Account – see Financial Report
2. Community Foundation of W.PA & E.OH – see Financial Report
3. Bills to be paid:
 - i. Invoice for Victor (\$3,000.00) from Community Foundation account
 - ii. Invoice for BCRC (\$ 72.00) from Community Foundation account
 - iii. Invoice for Victor (\$45.00 - Sept technology) from Huntington account
 - iv. Invoice for Pacer (\$85.00 qtlly web hosting) from Huntington account
 - v. Invoice for Chamber of Commerce (\$288.00 annual membership) Huntington

V. Announcements

1. Eric Rosendale

VI. Old Business

1. Web site updates
2. Huntington Bank update
 - i. Safety Deposit Box
 - ii. Use of cloud for storage
3. Training Updates – used EventBrite for email notification
4. Search for new coordinator

VII. New Business

1. Facebook

VIII. Training

1. Training
 - i. Pandemic Stress Paradigm – September 9, 2021 (48 registered; 29 attended)
 - ii. At the Intersection of Intimate Partner Violence & Substance Use Disorders – November 4, 2021 (15 registered so far)

iii. Discussion on Future Trainings –

2.

IX. Adjournment

UPCOMING BOARD MEETING AND TRAINING DATES

Nov 3, 2021	Ex. Board Meeting	Noon	Via Zoom
Nov 4, 2021	<i>At the Intersection of Intimate Partner Violence & Substance Use Disorders</i> via Zoom (Pacer Studios)		
Nov 10, 2021	Full Board Meeting	Noon	Via Zoom (Unless Otherwise Announced)

BCCAN Financial Report

The Huntington National Bank (Primary Account)

Checking Account Balance 09-01-2021 **\$33,366.96**

<u>Deposits & Credits</u>	Not Posted	Posted	
			\$0.00
			\$33,366.96

<u>Expenses</u>	Not Posted	Posted	Balance
*** Transfer to VOAD account		\$ 5.00	
#1661 Victor Colonna (Aug technology)		\$ 45.00	
#1662 VOID		\$	
#1663 Community Foundation (transfer funds)		\$25,000.00	
	Total Monthly Expenses		(\$25,050.00)

Checking Account Balance 09/30/2021 **\$ 8,316.96**

The Huntington National Bank (VOAD Account)

Checking Account Balance 09/01/2021 **\$ 163.83**

09/07 Transfer Funds **\$ 5.00**

Checking Account Balance 09/30/2021 **\$ 168.83**

Community Foundation of Western PA and Eastern OH
(Disbursements since 09/01/21)

Balance 07/01/21 **\$82,349.21**

Total Receipts

Transfer	\$25,000.00	\$
Investment Income	\$?????	

Disbursements since 09/01/21

Administration Fee	\$?????
Pacer (COVID)	\$ 1,800.00
Victor Colonna (Aug)	\$ 3,000.00
BCRC (Aug)	\$ 42.00

Balance 09/30/21 **\$90,489.39**

Quarterly Report ending 9/30/21 should be received shortly

2021-2022 BCCAN Budget

	<u>Budget</u>	<u>Remaining</u>	<u>%</u>	<u>Spent to Date</u>	<u>Sep</u>
BCCAN EXPENSES					
Coordinator	\$32,500	\$22,744	30.02%	\$9,755.63	\$3,000.00
Assistance (Minutes/Resource Directory)	\$1,000	\$774	22.60%	\$226.00	\$72.00
P.O. Box	\$370	\$370	0.00%	\$0.00	\$0.00
Technology	\$1,080	\$810	25.00%	\$270.00	\$45.00
Travel	\$1,200	\$1,200	0.00%	\$0.00	\$0.00
Mailings (printing/postage)	\$409	\$409	0.00%	\$0.00	\$0.00
Chamber of Commerce	\$288	\$288	0.00%	\$0.00	\$0.00
Meeting Lunches/supplies	\$1,500	\$1,500	0.00%	\$0.00	\$0.00
Insurance	\$1,461	\$37	97.47%	\$1,424.00	\$0.00
Web Site	\$1,340	\$1,255	6.34%	\$85.00	\$0.00
BC 2-1-1 service	\$10,000	\$10,000	0.00%	\$0.00	\$0.00
Subtotal	\$51,148	\$39,387	22.99%	\$11,760.63	\$3,117.00

TRAINING EXPENSES					
Meals/Water	\$1,500	\$1,500	0.00%	\$0.00	\$0.00
Trainers	\$2,000	\$2,000	0.00%	\$0.00	\$0.00
Webinar with Pacer \$1800 each	\$9,000	\$9,000	0.00%	\$0.00	\$0.00
211 poster art	\$1,750	\$1,750	0.00%	\$0.00	\$0.00
Supplies for training	\$500	\$500	0.00%	\$0.00	\$0.00
Sub Total Training Expenses	\$14,750	\$14,750	0.00%	\$0.00	\$0.00

TOTAL EXPENSES	\$65,898.00	\$54,137	17.85%	\$11,760.63	\$3,117.00
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Source of Funds					
2-1-1 BCBH, UW	\$12,000.00	\$12,000		\$0.00	
BCBH Training Funds	\$7,000.00	\$7,000		\$0.00	
Remaining from 2020-21	\$8,318.00	\$8,318		\$0.00	
BCCYS	\$40,000.00	\$40,000		\$0.00	
Total Funds	\$67,318.00	\$67,318		\$0.00	\$0.00

**Beaver County Collaborative Action Network Foundation
Minutes of the Advisory Board of Directors Meeting**

October 13, 2021

Attendance: Paulette Miller, Chair; Rick Riley, Vice Chair; Darlene Thomas, Secretary; Brian Yaworsky, Treasurer; Joanne Koehler, Executive Board Member at Large; David Cottington; Lesley Hallas; David Cottington; Linda Hall; Mary Leitao; Tami Ozegovich; Eric Rosendale; Mike Rubino; Marie Timpano; Carlton Vreen; Victor Colonna, Coordinator

AGENDA ITEM	DISCUSSION	MOTIONS
October 13, 2021 BCCAN Board Meeting - ZOOM	The October 13, 2021, BCCAN board meeting was held by ZOOM due to the CDC's COVID-19 guidelines for social distancing. Executive Director, Paulette Miller opened the meeting at 12:05pm.	
Speaker, Eric Rosendale, Beaver Valley Intermediate Unit	Eric Rosendale presented the Center for Research and Reform in Education Phase 4.1. The goals for this phase are Education Quality, Equality and Community Growth. The goals of this phase are to collect data from a cross sector of stakeholders and to strengthen education and equality, and enhance economic and community growth that allow prosperity for Beaver County.	
Speaker, Mary Jo Morandini, General Manager of BCTA	Mary Jo Morandini reported that BCTA is hiring a consulting firm to review current services and look at gaps in service. Detailed evaluations will be done on services such as fixed routes, and DART. Global ticketing systems, and real-time arrival systems may be implemented for convenience. Mary Jo requested that board members that head agencies that use these services reach out to her with their concerns. She would like to return to a BCCAN board at a later date to share the finding and proposed changes to BCTA.	
Review of Minutes	Minutes from the September 8, 2021 Board Meeting were previously emailed to the representatives of partner agencies. The board members did not express any changes needed to the minutes. Darlene Thomas made a motion "to accept the minutes". Tami Ozegovich seconded the motion; none opposed.	<i>Minutes approved.</i>
Financials	Victor Colonna reviewed the financials with the board. After the review of the financials, Mike Rubino made a motion "to accept the financials". Rick Riley seconded the motion; none opposed.	<i>Financials approved.</i>
Bills	Victor Colonna reported the bills.	<i>Bills approved.</i>

	<p>Joanne Koehler made a motion “to accept and pay the bills”. Marie Timpano seconded the motion; none opposed.</p>	
BCCAN – Old Business	<p>Victor Colonna reported that he will be sending letters to the agencies that have listing on the BCCAN website for updated information.</p> <p>Victor will be meeting with the BCRC IT manager to discuss the transition of the BCCAN information stored on CDs to be transferred to cloud storage. This will allow BCCAN to close the safety deposit boxes at the bank.</p> <p>Victor reported that he used EventBright for email notifications at the last training. There was very low attendance at the meeting. The board discussed the low attendance and the possibility of halting the BCCAN training the new year.</p> <p>After a short discussion, Brian Yaworsky motioned “to halt BCCAN trainings until the new year”. Mike Rubino seconded the motion; non opposed.</p> <p>Rick Riley requested volunteers for the Adhoc committee searching for a new BCCAN Coordinator.</p>	<i>BCCAN training will be halted until 2022.</i>
Trainings	<p><u>BCCAN Trainings:</u> The “Pandemic Stress Paradigm” training had 48 registered and 29 attendees.</p> <p>At the Intersection of Intimate Partner Violence & Substance Use Disorders that was scheduled for November 4, 2021 has been cancelled.</p>	<i>Training Cancelled</i>
ANNOUNCEMENTS		EVENTS
Marie Timpano, Cornerstone of Beaver County	<p>Marie updated the board on the men’s shelter. Bid packets are expected in November, and interior demo is to start in January, 2022. Renderings are being completed. The shelter will use a DART like transportation.</p> <p>The Cornerstone will have its annual event “virtually” on November 30, 2021.</p>	
Paulette, Miller, Beaver County Rehabilitation Center	<p>October is National Disability Employment Month. She asked that the board not forget about BCRC’s employees and their availability to work.</p>	
Darlene Thomas, Women’s Center of Beaver County	<p>October is National Domestic Violence Month. The Women’s Center of Beaver County will present several virtual fundraising events called Walking Through History in October, 2021. Contact the Women’s Center to register.</p>	
Linda Hall, Beaver County Office on Aging	<p>Linda announced that the Office on Aging will now be providing Adult Protection Services.</p> <p>She said that the agency continues to struggle with staffing. The iPad project continues. The Center at the Mall had an increase in members through the months of July, August and September.</p>	

<p>Mike Rubino, United Way of Beaver County</p>	<p>Mike reported that the United Way of Beaver County hosted their annual event with 250 people in attendance. Carlton Vreen presented a message titled “Swing for the Fences.” During the 2022 United Way Campaign an anonymous donor will match new donors and increased donations up to \$100,000. United way will has a new staff member, Debra Kline as of October 4, 2021.</p> <p>He also reported that the United Way will be selling Orbel sanitizer by the case. Contact the office for more information.</p> <p>Mike Rubino also announced that a new charter school, Provident Charter School, will be located at the site of the old Quigley High School. The charter school will have grades 2-8 for students that have an IEP for diagnosis of dyslexia.</p>	
<p>Rick Riley, Job Training for Beaver County</p>	<p>The Annual Job Fair was held on October 7, 2021 at the Beaver Valley Mall. There were 60 vendors, and 175 job seekers in attendance.</p>	
<p>Mary Leitao, Literacy Pittsburgh</p>	<p>Mary announce that Literacy Pittsburgh has received a grant for an on-site program providing computer/digital career link skills that will start October 18, 2021.</p>	
<p>Carlton Vreen, Word of Life Christian Worship Center</p>	<p>Carlton announced his app that is now available for purchase called, “Make it Home Safe”.</p>	
<p>Adjournment</p>	<p>Paulette Miller closed the meeting at 1:42 p.m. The next BCCAN meeting will be held via Zoom on Wednesday, November 10, 2021 at noon.</p>	<p><i>Next BCCAN meeting Wednesday, November 10th 2021, Noon-via-Zoom</i></p>

Respectfully submitted by: Dawn Conti