Beaver County Collaborative Action Network
Ex. Board Meeting Agenda
Zoom Meeting ID: 805 122 0523
July 7, 2021

I. Call to Order

II. Transition Update

III. Approve Minutes

Mission Statement: We unite community leaders through collaboration, networking and quality trainings to improve the organizations that positively impact Beaver County.

Vision Statement: All residents of Beaver County will thrive socially and economically as a result of organizational collaboration, resource sharing and progressive leadership.

IV. Finances

1. Huntington Checking Account – see Financial Report
2. Community Foundation of W.PA & E.OH – see Financial Report
   i. Invoice for Victor - $3,000.00
   ii. Invoice for BCRC - $78.00
   iii. 2-1-1 UW SWPA - $10,000.00
   iv. Pacer Studios (web hosting 5/21) - $1,800.00
3. Bills to be paid:
   i. Victor (electronics) - $ 90.00
   ii. Pacer Studios (Qtrly payment) - $ 85.00
   iii. USLI (Board Insurance) - $1,424.00
   iv.

V. Announcements

VI. Old Business

1. Web site updates
2. Huntington Bank update
   i. Checking account signatures
   ii. VOAD
   iii. Safety Deposit Box

VII. New Business

1. Purchase of laptop/software/backup
2. Search for new coordinator
3. USPS PO Box – check sent back
4. Victor is now invoicing CF $3000 per month for his wages plus Dawns admin asst time at $12 per hour . Can we raise Dawn's per hour charge to $24 as is her hourly cost to BCRC? (includes wages and benefits) Last month she billed 6.5 hours.

VIII. Adjournment

BCCAN Monthly Report

1. Web Site
2. Training
   i. Pandemic Stress Paradigm – September 9, 2021
   ii. Discussion on Future Trainings – BCCAN/BCOA
3. 2-1-1 update
4. Summer recess for meetings – **June** - July – August

UPCOMING BOARD MEETING AND TRAINING DATES

Sep 1, 2021	**Ex. Board Meeting**		**Via Zoom**
Sep 8, 2021	**Full Board Meeting**	**Noon**	**BCRC (Unless Otherwise Announced)**
Sep 9, 2021	**Pandemic Stress Paradigm**		**via Zoom (Pacer Studios)**

BCCAN Financial Report

The Huntington National Bank (Primary Account)

Checking Account Balance 06-01-2021			**$ 7,669.62**
Deposits & Credits	**Not Posted**	**Posted**	
none	**0**	**0**	
Expenses	**Not Posted**	**Posted**	
	0	**0**	
Checking Account Balance 06/30/2021			**$ 7,669.72**

The Huntington National Bank (VOAD)

Checking Account Balance 06/30/2021 **$ 163.83**

No activity

Community Foundation of Western PA and Eastern OH

Balance 12/31/20 **$61,667.79**

2020-2021 BCCAN Budget

	Budget	Remaining	%	Spent to Date	June	May
BCCAN EXPENSES						
Coordinator	$32,500	$1,604	95.07%	$30,896.39	$3,000.00	$3,150.88
Assistance (Minutes/Resource Directory)	$1,000	$538	46.20%	$462.00	$78.00	$0.00
P.O. Box	$370	($54)	114.59%	$424.00	$0.00	$0.00
Technology	$1,080	$90	91.67%	$990.00	$90.00	$0.00
Travel	$1,200	$656	45.33%	$543.96	$0.00	$40.32
Mailings (printing/postage)	$409	$321	21.52%	$88.00	$0.00	$0.00
Chamber of Commerce	$288	$0	100.00%	$288.00	$0.00	$0.00
Meeting Lunches/supplies	$1,500	$1,475	1.67%	$25.00	$0.00	$0.00
Insurance	$1,461	$0	100.00%	$1,461.00	$0.00	$0.00
Web Site	$1,340	$0	100.00%	$1,340.00	$85.00	$0.00
BC 2-1-1 service	$10,000	$0	100.00%	$10,000.00	$10,000.00	$0.00
Subtotal	$51,148	$4,630	90.95%	$46,518.35	$13,253.00	$ 3,191.20
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TRAINING EXPENSES						
Meals/Water	$1,500	$1,500	0.00%	$0.00		
Trainers	$2,000	$1,400	30.00%	$600.00		
Webinar with Pacer $1800 each	$9,000	$0	100.00%	$9,000.00	$1,800.00	
211 poster art	$1,750	$1,750	0.00%	$0.00		
Supplies for training	$500	$500	0.00%	$0.00		
Sub Total Training Expenses	$14,750	$5,150	65.08%	$9,600.00	$1,800	$0
TOTAL EXPENSES	**$ 54,648**	**($1,470)**	**102.69%**	**$56,118.35**	**$75,748.30**	**$37,874.15**
Source of Funds						
2-1-1 BCCYS, BCBH, UW	$10,000	$10,000		$0.00	$12,000.00	(Invoiced)
BCBH Training Funds	$7,000	($1,600)		$8,600.00	$3,600.00	(Invoiced)
Remaining from 2020-21	$7,234	$5,484		$1,750.00		
BCCYS	$40,000	$40,000		$0.00	$15,000.00	(Invoiced)
Total Source of Funds	$ 64,234	$53,884		$10,350.00	$18,600.00	$0.00