

# Beaver County Collaborative Action Network

## Ex. Board Meeting Agenda

Zoom Meeting ID: 805 122 0523

August 4, 2021



Collaborative Action Network

### I. Call to Order

### II. Transition Update

### III. Approve Minutes

**Mission Statement:** We unite community leaders through collaboration, networking and quality trainings to improve the organizations that positively impact Beaver County.

**Vision Statement:** All residents of Beaver County will thrive socially and economically as a result of organizational collaboration, resource sharing and progressive leadership.

### IV. Finances

1. Huntington Checking Account – see Financial Report
2. Community Foundation of W.PA & E.OH – see Financial Report
  - i. Invoice for Victor - \$3,000.00
  - ii. Invoice for BCRC - \$ 112.00
3. Bills to be paid:
  - i. Victor (technology July) - \$ 90.00
  - ii. BCRC (laptop/software) - \$1,763.66

### V. Announcements

### VI. Old Business

1. Transition updates
2. Web site updates
3. Purchase of laptop/software/backup
4. Huntington Bank update
  - i. Checking account signatures
  - ii. VOAD
  - iii. Safety Deposit Box
5. Training Updates
6. Search for new coordinator
7. Lynell – money owed

### VII. New Business

1. Use of cloud for storage
2. In person meetings with COVID
- 3.

### VIII. Adjournment

## **BCCAN Monthly Report**

1. Web Site
2. Training
  - i. Pandemic Stress Paradigm – September 9, 2021
  - ii. At the Intersection of Intimate Partner Violence & Substance Use Disorders – November 4, 2021
  - iii. Discussion on Future Trainings –
3. 2-1-1 update
4. Summer recess for meetings – June - July – August

### **UPCOMING BOARD MEETING AND TRAINING DATES**

<b>Sep 1, 2021</b>	<b>Ex. Board Meeting</b>		<b>Via Zoom</b>
<b>Sep 8, 2021</b>	<b>Full Board Meeting</b>	<b>Noon</b>	<b>BCRC (Unless Otherwise Announced)</b>
<b>Sep 9, 2021</b>	<b>Pandemic Stress Paradigm</b>		<b>via Zoom (Pacer Studios)</b>
<b>Oct 6, 2021</b>	<b>Ex. Board Meeting</b>		<b>Via Zoom</b>
<b>Oct 13, 2021</b>	<b>Full Board Meeting</b>	<b>Noon</b>	<b>BCRC (Unless Otherwise Announced)</b>
<b>Nov 4, 2021</b>	<b>At the Intersection of Intimate Partner Violence &amp; Substance Use Disorders via Zoom (Pacer Studios)</b>		

# BCCAN Financial Report

## The Huntington National Bank (Primary Account)

Checking Account Balance 07-01-2021 \$ 7,669.62

<u>Deposits &amp; Credits</u>	Not Posted	Posted	
07/16 Beaver Co.	0	\$26,000.00	\$33,669.62

<u>Expenses</u>	Not Posted	Posted	Balance
#1654 US Liability Insurance Co.	0	\$1,424.00	\$32,245.62
#1655 VOID			
#1656 Pacer Studios (Qtrly Payment)		\$ 85.00	\$32,160.62
#1657 Victor Colonna (Jun technology)		\$ 90.00	\$32,070.62

Checking Account Balance 07/31/2021 \$32,070.62

## The Huntington National Bank (VOAD)

Checking Account Balance 07/31/2021 \$ 163.83  
No activity

## Community Foundation of Western PA and Eastern OH

Balance 04/01/21 \$93,856.30

Total Receipts \$ 3,740.06 \$97,596.36

### Disbursements

Administration \$ 177.95

2-1-1 \$10,000.00

Pacer \$ 1,800.00

Lynell (April) \$ 3,191.20

BCRC (May/June) \$ 78.00

Total Disbursements \$15,247.15 (\$15,247.15)

Balance 06/30/21 \$82,349.21

# 2020-2021 BCCAN Budget

	<u>Budget</u>	<u>Remaining</u>	<u>%</u>	<u>Spent to Date</u>
<b>BCCAN EXPENSES</b>				
Coordinator	\$32,500	\$1,604	95.07%	\$30,896.39
Assistance (Minutes/Resource Directory)	\$1,000	\$490	51.00%	\$510.00
P.O. Box	\$370	(\$54)	114.59%	\$424.00
Technology	\$1,080	\$90	91.67%	\$990.00
Travel	\$1,200	\$656	45.33%	\$543.96
Mailings (printing/postage)	\$409	\$321	21.52%	\$88.00
Chamber of Commerce	\$288	\$0	100.00%	\$288.00
Meeting Lunches/supplies	\$1,500	\$1,475	1.67%	\$25.00
Insurance	\$1,461	\$0	100.00%	\$1,461.00
Web Site	\$1,340	\$0	100.00%	\$1,340.00
BC 2-1-1 service	\$10,000	\$0	100.00%	\$10,000.00
<b>Subtotal</b>	<b>\$51,148</b>	<b>\$4,582</b>	<b>91.04%</b>	<b>\$46,566.35</b>

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<b>TRAINING EXPENSES</b>				
Meals/Water	\$1,500	\$1,500	0.00%	\$0.00
Trainers	\$2,000	\$1,400	30.00%	\$600.00
Webinar with Pacer \$1800 each	\$9,000	\$0	100.00%	\$9,000.00
211 poster art	\$1,750	\$0	100.00%	\$1,750.00
Supplies for training	\$500	\$500	0.00%	\$0.00
<b>Sub Total Training Expenses</b>	<b>\$14,750</b>	<b>\$3,400</b>		<b>\$11,350.00</b>

<b>TOTAL EXPENSES</b>	<b>\$65,898</b>	<b>\$7,982</b>	<b>87.89%</b>	<b>\$57,916.35</b>
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<b>Source of Funds</b>	<b>(Recd/invd)</b>		
2-1-1 BCCYS, BCBH, UW	\$10,000	\$0	\$12,000.00
BCBH Training Funds	\$7,000	\$0	\$7,000.00
Remaining from 2020-21	\$7,234	\$0	\$7,234.00
BCCYS	\$40,000	\$0	\$40,000.00
<b>Total Source of Funds</b>	<b>\$64,234</b>	<b>\$0</b>	<b>\$66,234.00</b>

**Total Expenses 20-21**      **\$57,916**

**Total Income 20-21**      **\$66,234**

**Balance 20-21**      **\$8,318**

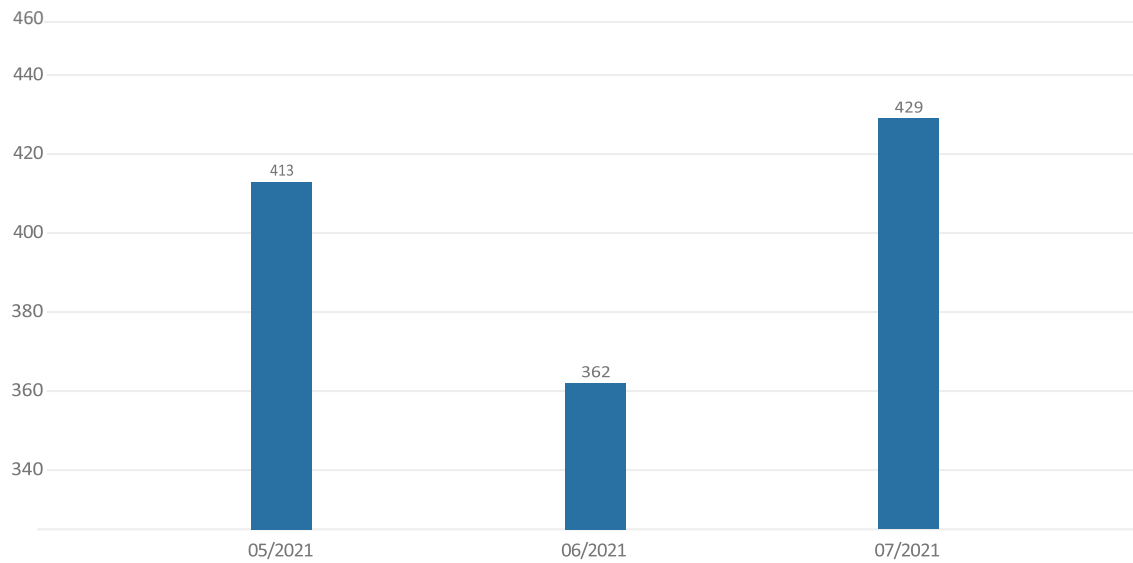
# 2021-2022 BCCAN Budget

	<u>Budget</u>	<u>Remaining</u>	<u>%</u>	<u>Spent to Date</u>	<u>*no board mtg *Jul</u>
<b>BCCAN EXPENSES</b>					
Coordinator	\$32,500	\$29,500	9.23%	\$3,000.00	\$3,000.00
Assistance (Minutes/Resource Directory)	\$1,000	\$1,000	0.00%	\$0.00	
P.O. Box	\$370	\$370	0.00%	\$0.00	\$0.00
Technology	\$1,080	\$990	8.33%	\$90.00	\$90.00
Travel	\$1,200	\$1,200	0.00%	\$0.00	\$0.00
Mailings (printing/postage)	\$409	\$409	0.00%	\$0.00	\$0.00
Chamber of Commerce	\$288	\$288	0.00%	\$0.00	\$0.00
Meeting Lunches/supplies	\$1,500	\$1,500	0.00%	\$0.00	\$0.00
Insurance	\$1,461	\$37	97.47%	\$1,424.00	\$1,424.00
Web Site	\$1,340	\$1,255	6.34%	\$85.00	\$85.00
BC 2-1-1 service	\$10,000	\$10,000	0.00%	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$51,148</b>	<b>\$46,549</b>	<b>8.99%</b>	<b>\$4,599.00</b>	<b>\$4,599.00</b>
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<b>TRAINING EXPENSES</b>					
Meals/Water	\$1,500	\$1,500	0.00%	\$0.00	\$0.00
Trainers	\$2,000	\$2,000	0.00%	\$0.00	\$0.00
Webinar with Pacer \$1800 each	\$9,000	\$9,000	0.00%	\$0.00	\$0.00
211 poster art	\$1,750	\$1,750	0.00%	\$0.00	\$0.00
Supplies for training	\$500	\$500	0.00%	\$0.00	\$0.00
<b>Sub Total Training Expenses</b>	<b>\$14,750</b>	<b>\$14,750</b>	<b>0.00%</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL EXPENSES</b>	<b>\$65,898.00</b>	<b>\$61,299</b>	<b>6.98%</b>	<b>\$4,599.00</b>	<b>\$4,599.00</b>
<b>Source of Funds</b>					
2-1-1 BCBH, UW	\$12,000.00	\$12,000		\$0.00	\$0.00
BCBH Training Funds	\$7,000.00	\$7,000		\$0.00	\$0.00
Remaining from 2020-21	\$8,318.00	\$8,318		\$0.00	
BCCYS	\$40,000.00	\$40,000		\$0.00	\$0.00
<b>Total Funds</b>	<b>\$67,318.00</b>	<b>\$67,318</b>		<b>\$0.00</b>	<b>\$0.00</b>

# Monthly Website Traffic Summary

## Monthly Sessions

Monthly from 05/01/2021 until 07/31/2021 ● Sessions



## Website Traffic by Channel

From 07/01/2021 until 07/31/2021

Sessions	Channel	Pages / Session
300	Organic Search	5.01
96	Direct	2.04
32	Referral	2.78
1	Social	1.00

Entire Site 429

4.17

## Traffic Metrics by Source

From 07/01/2021 until 07/31/2021

	Sessions	Source	Pages / Session
11		beavercountypa.gov	2.55
9		bc-systemofcare.org	2.33
4		navigate211.com	3.25
4		venue.collectiveimpact.com	2.25
3		beavercountychamber.com	5.33
1		10bestseo.com	2.00
1		facebook.com	1.00
Entire Site	33		2.73

## Traffic Metrics by Page Title

From 07/01/2021 until 07/31/2021

Page Title	Pageviews	Avg. Time on Page	Entrances	Exits	Bounce Rate (%)
Agency Directory   Beaver County Collaborative Action Network	838	0:00:21	150	146	71.33%
BCCAN - Beaver County Collaborative Action Network	205	0:01:00	149	92	48.99%

# Traffic Metrics by Page Title

From 07/01/2021 until 07/31/2021

Page Title	Pageviews	Avg. Time on Page	Entrances	Exits	Bounce Rate (%)
Housing Resources   Beaver County Collaborative Action Network	75	0:00:36	5	17	80.00%
Agency Directory Listing   Beaver County Collaborative Action Network	55	0:01:43	39	36	69.23%
Contact Us   #Site Title	54	0:00:40	6	21	100.00%
Protected: MEMBERS ONLY   Beaver County Collaborative Action Network	52	0:00:44	1	2	0.00%
Job Opportunities   Beaver County Collaborative Action Network	50	0:01:03	6	14	66.67%
#Page Title   #Site Title	36	0:01:08	2	3	0.00%
Events   Beaver County Collaborative Action Network	36	0:02:14	1	6	100.00%
Training   Beaver County Collaborative Action Network	33	0:00:27	2	6	0.00%
Entire Site	1,790	0:00:50	429	429	61.77%



