**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**November 12, 2020**

**Attendance: Paulette Miller, Chair; Rick Riley, Vice Chair; Darlene Thomas, Secretary; Gerard Mike, Immediate Past Chair; Joanne Koehler, Executive Board Member at Large; David Cottington; Jodi Oliver; Tami Ozegovich; Mike Rubino; Marie Timpano; Carlton Vreen; Lynell Scaff, Coordinator**

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **November 12, 2020**  **BCCAN Board Meeting - ZOOM** | The November 12, 2020, BCCAN executive board meeting was held by ZOOM due to the CDC’s COVID-19 guidelines for social distancing. Executive Director, Paulette Miller opened the meeting at 12:03pm. |  |
| **Guest Speaker:**  **Don Neill, Beaver County Adult Probation Director** | Don Neill, director of Beaver County Adult Probation, reported that the Adult Probation office has thirty-eight staff members in the three offices in the county. They service 3,000 people on probation and parole, with 150 individuals on electronic monitoring. Don said that approximately 80% of their population are co-dependent and have mental health issues. Adult probation will utilize as many services as possible to help their clients. Don reported that they have four Mental Health Counselors on staff at this time services approximately 600 active Mental health diagnoses.  Don stated that the county courts process about 5,000 individuals per year. Many low level crimes are diverted to probation. Very few cases in the county go to trial.  Don reported that during the red and yellow phases of the Covid-19 closures there were very few arrest, however, after entering the green phase the Adult Probation office has been very busy. |  |
| **Review of Minutes** | Minutes from the October 14, 2020 Board Meeting were previously emailed to the representatives of partner agencies. The board members did not express any changes needed to the minutes.  Rick Riley made a motion “to accept the minutes”. Tami Ozegovich seconded the motion; none opposed. | ***Minutes approved*** |
| **Bills/Financials** | Lynell Scaff reviewed the bills/financials for November, 2020.  After the review of the minutes and bills/financials, Tami Ozegovich made a motion *“To accept the minutes and bills/financials”.*  Jodi Oliver seconded the motion; none opposed. | ***Bills/Financials approved*** |
| **Monthly Report** | Michelle Ferguson from the Private Industry Council and Robbie Matesic from Senator Casey’s office are scheduled as quest speakers for the December, BCCAN meeting.  Attorney McCreary will present an HR Forum via Zoom on January 6, 2021. Questions to be discussed at the session need to be emailed to Lynell Scaff before November 30, 2020  Lynell reported that she has been in touch with Major Denise Martin of the Salvation Army. Major Martin expressed an interest in filling the BCCAN board member vacancy due to the resignation of Major Hopping. If confirmed she would like to start in January.  After the board members had a brief discussion Tami Ozegovich made a motion “to accept Major Denise Martin as a board member of BCCAN”. Marie Timpano seconded the motion; none opposed.  Lynell Scaff will email the new board member packet and invite Major Martin to the January to attend the January 13, 2021 BCCAN meeting.  The BCCAN board will continue to meet via Zoom at the regularly scheduled time, January through June 2021.  **Trainings:**  The next webinar training will be held on April 13, 2021, 9am-11:30am. The topic is “Childhood Trauma”, presented by Melissa Moore from Pittsburgh Action Against Rape. | ***HR Forum via Zoom***  ***January 6, 2021***  ***New BCCAN board member Major Denise Martin or the Salvation Army approved***  ***Childhood Trauma – webinar training***  ***April 13, 2021*** |
| **ANNOUNCEMENTS** |  | **EVENTS** |
| **Rick Riley,**  **Job Training for Beaver County** | Rick announced that Job Training of Beaver County is putting together a Work Experience Program for ages 14-24. Contact Rick if you have any jobs available for the program. He is also looking someone interested a supervising position with the program. |  |
| **Marie Timpano,**  **Cornerstone of Beaver County** | Marie announced that Cornerstone is hiring a full-time Outreach Position.  The Cornerstone is also having a virtual fundraiser for the annual Party with a Purpose. The event will be a virtual wine tasting.  Marie reported the increase in homeless numbers during this difficult time. Cornerstone is working with the Greater Pittsburgh Food Bank, providing shelter and food for multiple families. |  |
| **Darlene Thomas, Women’s Center of Beaver County** | Darlene announced that the Women’s Center is available to do customized web training. |  |
| **Paulette Miller,**  **BCRC, Inc.** | Paulette discussed the many issues agencies are facing due to Covid-19 going into the winter months. |  |
| **Adjournment** | *The meeting was adjourned at 12:58p.m by Paulette Miller.*  *Wishing everyone a Happy Thanksgiving!* | ***Next BCCAN meeting***  ***Thursday December 9, 2020 Noon-via-Zoom*** |

Respectfully submitted by: Dawn Conti