**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**October 14, 2020**

**Attendance: Paulette Miller, Chair; Rick Riley, Vice Chair; Darlene Thomas, Secretary; Brian Yaworsky, Treasurer; Gerard Mike, Immediate Past Chair; Joanne Koehler, Executive Board Member at Large; David Cottington; Leslie Hallas; Mary Leitao; Jodi Oliver; Tami Ozegovich; Eric Rosendale; Mike Rubino; Marie Timpano; Carlton Vreen; Lynell Scaff, Coordinator**

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **October 14, 2020**  **BCCAN Board Meeting - ZOOM** | The October 14, 2020, BCCAN executive board meeting was held by ZOOM due to the CDC’s COVID-19 guidelines for social distancing. Executive Director, Paulette Miller opened the meeting at 12:02pm. |  |
| **Introduction of new BCCAN board member** | Paulette Miller welcomed Pastor Carlton Vreen of the Word of Life Christian Worship Center as the newly appointed BCCAN board member. Each member introduced themselves and gave a brief overview of their agencies.  Pastor Vreen expressed his gratitude for being nominated and approved as a BCCAN board member. |  |
| **Guest Speaker: Beaver County Commissioner, Jack Manning** | Commissioner Manning spoke to the impact of the Covid-19 pandemic on Beaver County. He stated that there has been an increase in depression, overdose, and loss of businesses. He expressed how thankful he is for the great job by members of the BCCAN board have been doing to help the people of the county during this time.  Mr. Manning discussed the funding that the county has received and the first phase of distribution to many of the 220 applicants of small businesses and non-profit organizations. The second round of distribution of funds should be available by the end of October.  He believes that the expectations for Beaver County’s recovery process post-covid will be well into 2021. He said that there are a lot of challenges in front of us even after vaccine is introduced.  Commissioner Manning also praised the Beaver County Superintendents for the return plans for the school year. |  |
| **Review of Minutes** | Minutes for the October 14, 2020 Board Meeting were previously emailed to the representatives of partner agencies. The board members did not express any changes needed to the minutes. |  |
| **Bills/Financials** | Lynell Scaff reviewed the bills/financials for October, 2020.  After the review of the minutes and bills/financials, Marie Timpano made a motion *“To accept the minutes and bills/financials”.*  Brian Yaworsky seconded the motion; none opposed. | ***Minutes, and Bills/Financials approved*** |
| **Monthly Report**  **Monthly Report**  **continued…** | The ad hoc committee reported that the all of the current BCCAN officers have been contacted and are willing to continue in their executive board position for another two years.  Tami Ozegovich motioned “To appoint the current BCCAN executive board members for an additional two-year term”. Brian Yaworsky seconded the motion; none opposed.  **Trainings:**  Pacer Studios was host to the three closed environment webinar trainings through BCCAN. The “Poverty & Addiction” training webinar was held on October 1, 2020. The presenter was Ryan West. The October, 8, 2020 webinar training was on “Compassion Fatigue”. The presenter will be Ken Montrose from Greenbriar. And the last webinar training was “Navigating the Homeless System in Beaver County” presented by a collaboration from the Cornerstone of Beaver County, the Women’s Center, Coordinated Entry and the Franklin Center which was held on October 13, 2020.  All the webinars went very well. There were twenty-six continuing credit request from the three trainings.  The next webinar training will be held on April 13, 2021, 9am-11:30am. The topic is “Childhood Trauma”, presented by Melissa Moore from Pittsburgh Action Against Rape.  An additional webinar needs to be added to the 2020-21 training program. Please give email your recommendations to Lynell Scaff.  Attorney McCreary will present an HR Forum via Zoom on January 6, 2021. Questions to be discussed at the session need to be emailed to Lynell Scaff before November 30, 2020.  Lynell Scaff reported that Major Evelyn Hopping, director of the Salvation Army has left her position due to health issues. She has also officially resigned from the BCCAN board. Capitan, Denise Martin is now overseeing the Beaver County Salvation Army activities.  Nominations for the BCCAN board will be a topic for the November board meeting.  Lynell announced that the November BCCAN meeting date will be changed to **Thursday**, November 12, 2020 due to the regular Wednesday meeting date falling on the Veterans Day. | ***Appointment of BCCAN executive board members approved for an additional two-year term.***  ***Childhood Trauma – webinar training***  ***April 13, 2021***  ***HR Forum via Zoom***  ***January 6, 2021***  ***November BCCAN Zoom meeting changed to Thursday, November 12, 2020*** |
| **ANNOUNCEMENTS** |  | **EVENTS** |
| **Mike Rubino, United Way of Beaver County** | Mike announced the United Way of Beaver County’s digital fundraising programs that are available on the unitedwaybeaver.org website. There are three ways to donate; a one time, monthly, or a round up donation linked to your debit/credit card.  United Way is having a virtual golf outing that is also available on the website. |  |
| **Tami Ozegovich,**  **Beaver County**  **Head Start** | Tami reported that Head Start is face-to-face in classrooms. Under-enrollment is a result of cancellations of recruitment events due to the pandemic. Free applications for enrollment are located on the Head Start of Beaver County website. |  |
| **Mary Leitao,**  **Literacy Pittsburgh** | Mary said her agency is working with a reduced staff which has her directing the agency as well as managing the Parkway West Corridor, and also teaching at the jail. The agency had lost approximately 80% of student. With a large “English as a second Language” population, in person classes are increasing the amount of students. |  |
| **Marie Timpano,**  **Cornerstone of Beaver County** | Marie expressed her thanks to Lynell Scaff for helping coordinate the BCCAN webinar training of “Navigating the Homeless System in Beaver County”.  Marie announced the Stand Down event on November 6, 2020 will have food and haircuts available.  The annual “Party with a Purpose” event will be held virtually on December 1, 2020. It will be a virtual wine tasting event.  The Cornerstone Homeless Hotline is 724-494-0726.  The search for a location for the county men’s shelter continues. Numbers are for emergency shelter are increasing and the Cornerstone continues to work with the Women’s Center, local hotels, and City Rescue in New Castle.  Marie reported that the agency has a full-time opening for a Housing Coordinator as well as positions as substitute drives. |  |
| **David Cottington,**  **Homemaker Home Health Aide Services** | David announced that since October is Breast Cancer Awareness month, his agency is working with Pathways to provide 40 hours of free treatment.  Due to the pandemic there has been a decrease in caregivers that are willing to go into homes as well as clients that want people in their homes, therefore, the agency is hiring caregivers and also looking for clients in need of services. |  |
| **Eric Rosendale,**  **Beaver Valley Intermediate Unit** | Eric reported that the county is in need of substitute teachers. The BVIU website has information about the emergency substitute training and needed qualifications. |  |
| **Paulette Miller,**  **BCRC, Inc.** | Paulette announce that the newest of the county’s 211 billboards will be located along Old Brodhead Road in Center Township, “2019-20”.  Updates to the BCCAN agency directory can be made through the website. Any questions can be emailed to Lynell Scaff.  Information on the COVID Alert PA app was attached to the meeting agenda. The free app is offered by the Pennsylvania Department of Health and is designed to help reduce the spread of COVID-19. |  |
| **Adjournment** | *The meeting was adjourned at 1:28p.m by Paulette Miller.* | ***Next BCCAN meeting***  ***Thursday November 12, 2020 Noon-via-Zoom*** |

Respectfully submitted by: Dawn Conti