

**Beaver County Collaborative Action Network Foundation**  
**Minutes of the Advisory Board of Directors Meeting**  
**May 9, 2018**

**Attendance:** Jean Duafala, Mary Ann Falcone-Bolland, Joanne Koehler, Mary Leitao, Gerard Mike, Paulette Miller, Jodi Oliver, Tami Ozegovich, Rick Riley, Eric Rosendale, Mike Rubino, Lynell Scaff, Darlene Thomas, Marie Timpano

**Guest Speakers:** Lisa Cooper, Dan Schlegel, Sally Jo Snyder

AGENDA ITEM	DISCUSSION	MOTIONS
<b>Opening Meeting</b>	Paulette Miller, Executive Director, BCRC, Inc. opened the meeting at 12:19 pm.	
<b>Review of Minutes</b>	Minutes were previously emailed to the representatives from partner agencies. There were no corrections to the April 2018 minutes.  Tami Ozegovich motioned <i>“to accept the minutes”</i> ; Jean Duafala seconded. All were in favor; none opposed.	Minutes approved
<b>Finances</b>	Finances were reviewed by Lynell Scaff.  Eric Rosendale motioned <i>“to accept the financial report”</i> ; Mary Leitao seconded. All were in favor; none opposed.	Financials approved
<b>Bills</b>	Lynell Scaff reviewed the bills to be paid.  Rick Riley motioned <i>“to pay the bills”</i> ; Joanne Koehler seconded. All were in favor; none opposed.	Bills approved
<b>GUEST SPEAKER</b>		
<b>Sally Jo Snyder, Director of Advocacy and Consumer Engagement for the Consumer Health Coalition</b>	Consumer Health Coalition (CHC) is a nonprofit organization that was founded in 1996. CHC reaches out and enrolls at-risk consumers in public health insurance programs and educates the community about the availability of public health insurance programs and pertinent health policy issues. Sally Jo Snyder works with members from the Human Library Project; a program that consists of people overcoming obstacles in their lives who courageously share their stories to help others. Sally Jo introduced the two guest speakers in attendance at the May board meeting: Lisa Cooper and Dan Schlegel. The website for the Human Library is: <a href="http://www.consumerhealthcoalition.org/human-library">www.consumerhealthcoalition.org/human-library</a>	
<b>Lisa Cooper, BCRC</b>	Lisa Cooper, a client of BCRC, shared her story of substance abuse. Lisa’s courageous talk described all that she has been through dealing with addiction, and how her participation at BCRC has her on the road to recovery and is now the happiest that she has been in years. Lisa noted that Beaver County social service agencies serves people in need very well, and quoted, “If sharing my experience helps at least one person, that would be a blessing.”	

<p><b>Dan Schlegel, Vietnam Veteran</b></p>	<p>Dan Schlegel, a Vietnam Veteran shared his compelling story of how he survived a missile attack on 1/7/1971 and suffers from post-traumatic stress disorder (PTSD). Music is foundational to his recovery. Dan shares his story and music to help others, along with pet therapy to visit patients in various VA hospitals and events. The board members enjoyed a sampling of Dan performing with his guitar and hearing his uplifting story and all of the ways that he helps others.</p> <p>A Human Library evaluation sheet was passed around and collected by Sally Jo Snyder at the end of the presentations.</p>	
<p><b>AGENDA</b></p>	<p><b>DISCUSSION</b></p>	<p><b>EVENTS</b></p>
<p><b>Old Business</b></p>	<p>The expenses were reviewed; the 211 annual fee of \$10,000.00 is due for 2018/2019 and will be paid during the month of May 2018.</p> <p>Check number 1532 in the amount of \$90.00 was issued to the University of Pittsburgh for the issuance of CEU credits from the Cultural Competency training held on 4/5/2018. There were nine attendees who elected to receive these credits and each paid \$10.00 to BCCAN totaling \$90.00.</p> <p>Check number 1539 paid to PSB Catering in the amount of \$403.75 was paid for the Cultural Competency training catering and will be reimbursed to BCCAN through PA Link.</p> <p>There is a Bridges Out of Poverty training scheduled on 5/10/2018 at the Penn State Beaver Lodge. Dr. Sheffield is the presenter. This training is closed with 85 attendees registered; there is a waiting list to fill cancellations. Pitt SW/CE 2.5 hours of credits are offered. PA Link is covering the venue costs for this training.</p> <p>There will be a Housing Crisis training on 6/7/2018 held at Penn State Beaver Lodge. The sponsorship is secured through PA Link; registration is currently at 34 attendees. The time and panel of speakers will be announced.</p> <p>Attorney John McCreary will provide training on the topic of sexual harassment in the workplace on 6/13/2018 at BCRC from 9:00 am – 11:30 am. This training is limited to 25 executive and HR directors and will be held before the June BCCAN board meeting at 12:00 noon. The focus will be from an agency and management perspective. Please submit your questions for Attorney McCreary to Lynell by 6/1/2018. Attorney McCreary answers all questions in writing.</p> <p>The board members voted on their top choices for future training topics. Lynell announced that the top two choices are:</p> <ul style="list-style-type: none"> <li>• Dealing with Conflict</li> <li>• Understanding Social Media/the Dark Web/Facebook/Back Pages Training</li> </ul>	<p>Bridges Out of Poverty training Penn State Beaver Lodge 5/10/18 8:30 am – 1:00 pm</p> <p>Housing Crisis training Penn State Beaver Lodge 6/7/2018 Time to be determined</p> <p>Sexual Harassment in the Workplace training BCRC 6/13/18 9:00 am – 11:30 am</p>
<p><b>AGENDA</b></p>	<p><b>DISCUSSION</b></p>	<p><b>EVENTS</b></p>
<p><b>New Business</b></p>	<p>Mike Rubino shared an update on the Be There Initiative. Mike explained that this program is not for truancy issues but rather tracking school absences and the underlying reasons that the students are missing school. It is hopeful that a pilot program will begin in the fall.</p>	

	<p>Rick Riley motioned <i>“to accept the BCCAN consulting agreement updates for Lynell Scaff for an hourly rate increase and month to month contract”</i> Gerard Mike seconded. All were in favor; none opposed.</p> <p>Lynell asked if any of the board members have summer events they would like listed on the BCCAN events calendar to please submit these to her so they will be displayed on the website.</p>	Motion approved
<b>AGENCY</b>	<b>DISCUSSION</b>	<b>EVENTS</b>
<b>Head Start of Beaver County</b>	Tami Ozegovich announced there are 13 part-time positions open consisting of nutrition aides and bus aides for daylight, weekday hours at Head Start.	
<b>United Way of Beaver County</b>	<p>Mike Rubino shared that the 4<sup>th</sup> Annual Recognition Dinner will be held on 6/7/2018 at The Club at Shadow Lakes from 6:00 pm – 8:00 pm. The Community Leader award will be given to Mr. Harold F. Reed Jr. and the Carol Ruckert Fiorucci Service award will be presented posthumously to Mr. William Harris. The Women’s Center of Beaver County will receive the Agency of the Year award.</p> <p>Mike mentioned that if your agency is planning to host an event at Shadow Lakes to provide your non-profit tax exemption certificate. This will allow notice to Shadow Lakes that your agency is hosting a non-profit event and the ticket holder should not be charged tax.</p>	<p>4<sup>th</sup> Annual Recognition Dinner The Club at Shadow Lakes 6/7/18 6:00 pm – 8:00 pm</p>
<b>Mental Health Association of Beaver County</b>	Joanne Koehler stated that the Mental Health Association’s website is official: <a href="http://www.mhabc.org">www.mhabc.org</a>	
<b>BCRC, Inc.</b>	<p>Paulette Miller announced that May is Mental Health Awareness Month. There will be an ice-cream social on 5/23/2018 at the gazebo located in Irvine Square Park, Beaver PA from 11:00 am – 2:00 pm. This event is free and all are welcome to attend.</p> <p>Susan Smith from BCRC, was live on WBBP radio at 9:00 am on 5/9/2018 highlighting the Youth Ambassador Program in honor of Mental Health Awareness Month.</p> <p>BCRC has a staff member who recently completed training from the National Data Center and is now a certified benefits counselor.</p>	<p>Ice Cream Social Irvine Square Park 5/23/18 11:00 am – 2:00 pm</p>
<b>ADJOURNMENT</b>	<b>ADJOURNMENT</b>	<b>EVENTS</b>
	Mary Leitao motioned <i>“to adjourn at 1:32 pm”</i> Mike Rubino seconded. Meeting adjourned.	Next full board meeting 6/13/18 noon at BCRC

Respectfully submitted: Renee Marvenko