**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**March 14, 2018**

**Attendance:**  Jean Duafala, Mary Ann Falcone-Bolland, Joanne Koehler, Mary Leitao, Gerard Mike, Paulette Miller, Jodi Oliver, Darcelle Patillo, Eric Rosendale,

Mike Rubino, Lynell Scaff, Lisa Signore, Darlene Thomas, Marie Timpano, Brian Yaworsky

**Guest Attendance:** President Judge Mancini, Brad Herr

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **Opening Meeting** | Paulette Miller, Executive Director, BCRC, Inc. opened the meeting at 12:12 pm. |  |
| **Review of Minutes** | Minutes were previously emailed to the representatives from partner agencies. There were no corrections to the February 2018 minutes.  Jean Duafala motioned “*to accept the minutes”*; Eric Rosendale seconded. All were in favor; none opposed. | Minutes approved |
| **Finances** | Finances were reviewed by Lynell Scaff.  Mary Ann Falcone-Bolland motioned “*to accept the financial report”*; Marie Timpano seconded. All were in favor; none opposed. | Financials approved |
| **Bills** | Lynell Scaff reviewed the bills to be paid.  Darcelle Patillo motioned “*to pay the bills”*; Mary Leitao seconded. All were in favor; none opposed. | Bills approved |
| **GUEST SPEAKER** | **DISCUSSION** |  |
| President Judge Mancini  Beaver County Court of Common Pleas | President Judge Mancini was the guest speaker. Judge Mancini shared an overview of the Beaver County court system and what an individual may face when being released from prison. There are six commissioned judges in Beaver County with one seat currently open. The branches of court discussed were: Criminal, Civil, Domestic, Orphans and Juvenile Court. Intermediate Punishment was explained, stating individuals may be released into the community or placed on house arrest under strict guidelines and conditions. If the conditions are not met, the person is placed in jail to serve their sentence. Individuals with a criminal charge who are being released from jail will receive a mental health review under the jail exit program. Pennsylvania’s Judiciary Web Portal was reviewed which provides the public with access to various aspects of court information for background checks. The Pennsylvania Unified Judicial System website for criminal background checks is https://ujsportal.pacourts.us/. |  |
| **GUEST SPEAKER** | **DISCUSSION** |  |
| Brad Herr  Beaver County Institutional Parole Representative/Jail Population Control Officer | Brad Herr offered insight to the BCCAN board members about some of the situations that occur with people who are serving in the Beaver County Jail. There was also a review of the steps that are taken when someone is being released from jail. Brad has been working as a probation/parole officer at the Beaver County courthouse since 1984 and shared some of his experiences that led to discussion with the BCCAN board members on how their agencies’ could assist anyone in need. Brad Herr can be reached at (724) 378-8177 ext. 120 or [bherr@beavercountypa.gov](mailto:bherr@beavercountypa.gov) |  |
| **AGENDA** | **DISCUSSION** | **ACTION** |
| **Old Business** | The guest speaker portion of this month’s BCCAN board meeting ran for 1.5 hours.  The Cultural Competency Education/Inclusion training is being held at the Beaver Valley Intermediate Unit on April 5, 2018. Dr. Sheffield is the presenter; this registration is closed with 80 attendees who are currently registered and 6 people on a waitlist. Education credits are available for this training – PittSW/CE 2.5 hours are offered.  A Bridges Out of Poverty training is taking place on May 10, 2018 at the Penn State Beaver lodge. Dr. Sheffield will be the presenter for this training.  The Head Start Beaver County grant support letter was signed by the BCCAN board members in attendance; Tami Ozegovich requested to have this letter signed during the March board meeting. | Cultural Competency Education/Inclusion training  Penn State Beaver Campus  4/5/18  8:30 am – 11:30 am  Bridges Out of Poverty training  Penn State Beaver lodge  5/10/18  8:30 am – 1:00 pm |
| **New Business** | There will be a 211 update regarding grant writing information by means of 2017 results. The 211 unmet needs report will be included in the April 2018 board packet.  Recommendations for a speaker on the training topic of sexual harassment in the workplace will be discussed at a future board meeting.  The BCCAN Board and Executive Committee will not meet in July or August 2018. |  |
| **AGENCY** | **DISCUSSION** | **EVENTS** |
| **BCRC, Inc.**  **BCRC, Inc.** | Paulette Miller shared hand-outs for the following events:  Coming Together for Education event, sponsored by the Beaver County Educational Trust to honor those who are leading education for youth in Beaver County. This will take place at The Club at Shadow Lakes on April 18, 2018.  Student Assistance Program (SAP) handouts were distributed containing information on how to access school and community services for those who experience barriers to learning. These flyers are placed in the school districts to offer assistance to students in need.  May is mental health month. There will be a walk and ice cream social located at the gazebo at Irvine Square Park in Beaver on May 23, 2018. | Coming Together for Education  The Club at Shadow Lakes  4/18/18  6:00 pm – 8:00 pm  Beaver County 5th Annual walk & ice cream social  Irvine Square Park – Beaver  5/23/18  11:00 am – 2:00 pm |
| **Beaver Valley Intermediate Unit** | Eric Rosendale reported that he promoted 211 at a recent board meeting that he attended. It was discussed how an individual with a hearing disability would use 211. Texting and chat services are available to all; 711 service was reviewed. 711 will be looked into to further for greater understanding of this service. |  |
| **United Way of Beaver County** | Mike Rubino announced that the Scouting for Food event will begin in April. The United Way will provide boxes and bags for the food drive. | Scouting for Food  April 2018 |
| **ADJOURNMENT** | **ADJOURNMENT** | **EVENTS** |
|  | Mike Rubino motioned *“to adjourn at 1:55 pm”* Eric Rosendale seconded.  Meeting adjourned. | Next full board meeting 4/11/18 noon at BCRC |

Respectfully submitted: Renee Marvenko