**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**November 13, 2019**

**Attendance:** Paulette Miller, Chair; Rick Riley, Vice Chair; Darlene Thomas, Secretary; Joanne Koehler, Ex. Board Member at Large; David Cottington; Linda Hall; Lesley Hallas; Evelyn Hopping; Cheryl King; Mary Leitao; Tami Ozegovich; Eric Rosendale; Marie Timpano; Lynell Scaff, Coordinator.

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **Opening Meeting** | Executive Director Paulette Miller, BCRC Inc., opened the meeting at 12:14pm. |  |
| **Guest Speakers:****Pacer Studios****Kinsey Douglass; and** **Johanna Semonik** | Kinsey Douglass, communication strategist, and Johanna Semonik, creative director for Pacer Studios gave a computer-based presentation of the proposed changes to the Beaver County Collaborative Action Network website. The BCCAN board members were able to visually see the proposed changes and ask questions during the presentation. The changes included making the website mobile friendly and ADA compliant.Pacer Studio will forward the mock-up website to Lynell to distribute to the board members for a detailed review. |  |
| **Guest Speaker:****BCTA General Manager, Mary Jo Morandini** | Mary Jo Morandini had previously spoken to the BCCAN board about the proposed legislation changes to the Medical Assistance Transportation Program (MATP) at the April, 2019 meeting. Since that meeting, the legislation has been delayed to further study the brokerage model until January 1, 2020.BCTA and other agencies have been working to keep the program local. A proposed model would have PennDOT as the main broker and BCTA and other agencies would work with them to continue to provide services in their respective areas. The Pittsburgh and Philadelphia regions are currently under a national broker, which works with urban areas.Senator Vogel, and State Representative Jim Marshall will be attending hearings in support of delaying the proposed legislation and presenting the model that would have PennDOT as the main broker.Mary Jo will attend the January 2020 BCCAN board meeting to give an update on the situation. |  |
| **Review of Minutes** | Minutes were previously emailed to the representatives of partner agencies. There were no corrections to the October 9, 2019 minutes.Brian Yaworsky motioned *“To accept the minutes”.* David Cottington seconded the motion; none opposed. | ***Minutes approved*** |
| **Bills/Financials** | Lynell Scaff reviewed the Bills/Financials. After the review, Brian Yaworsky made a motion *“To accept the Bills/Financials”.*  Rick Riley seconded the motion; none opposed. | ***Bills/Financials approved*** |
| **Monthly Report:** | BCCAN Fall Trainings:The November 7, 2019 training on “Suicide Prevention” was held at the Penn State Beaver Lodge. Ken Montrose from Greenbrier Treatment Center was the presenter. His fee was $300. There were 90 attendees and 84 evaluation surveys submitted after the training. The results of the surveys were very positive.The March 5, 2019 training on “LGBTQ+ Youth”, presented by Ted Hoover from Persad Center, will be held at the Beaver Valley Intermediate Unit. Eric Rosendale requested that Lynell Scaff attend the meeting at the BVIU on January 23rd and extend an invitation to the superintendents to attend the BCCAN training on March 5, 2019. There are already 33 registered attendees. Attorney McCreary will present a HR training on January 22, 2020. The deadline for questions that will be discussed at the training is January 10, 2020. Please email questions to Lynell Scaff.  | ***LGBTQ+ Youth training:******March 5, 2020******at the BVIU*** |
| **Old Business:** | Paulette Miller requested that the BCCAN board members review the Vision/Mission Statement.Lynell emailed the information to the members in June of 2019. |  |
| **New Business:** | BCCAN board, in collaboration with the Office on Aging, is proposing a contractual engagement with member agencies to assist the member agency with coordinating training services. The proposed contract agreement was presented to the board members. Following discussion, Brian Yaworsky motioned *“To accept the proposed contract with the Office on Aging to assist member agencies with coordinating training services.”* Eric Rosendale seconded the motion; none opposed.The BCCAN executive board meeting, in December and January, will be held on the same day as the board meetings at BCRC.  | ***BCCAN Training Coordination Services approved******BCCAN Executive Meetings at BCRC, 11:30am.******December 11, 2019******January 8, 2020*** |
| **ANNOUNCEMENTS:** |  |  |
| **David Cottington, Homemaker-Home Health Aide Service of Beaver County** | David reported that he is continuing to look into student loan reimbursement programs. Some companies have set up a repayment plan for employees as a payroll deduction using programs such as Tuition IO or Gratifi. |  |
| **Marie Timpano,** **The Cornerstone of Beaver County** | Marie announced the Cornerstone’s open house and ribbon cutting event would be held on Tuesday, December 3, 2019, from 4-6pm, at the new location of 600 Sixth Street, Beaver Falls. | ***TCBC – Open House & Ribbon Cutting, 4-6pm*** ***December 3, 2019*** |
| **Brian Yaworsky,****Housing Authority of the County of Beaver** | Brian discussed the issues with website ADA compliance. The housing authority is also working with Pacer Studios to upgrade their website to be in compliance.Brian announced that the Housing Authority, through the “Book Rich Environment Initiative” would provide small book libraries throughout the county. The Beaver County Times donated 20 newspaper stands that will be transformed by the Beaver County Career & Tech Center into unique libraries that will be place within or near the Housing Authority facilities. Representative Kail’s wife is organizing a book drive to supplement the libraries. |  |
| **Rick Riley,****Job Training for Beaver County** | Rick hired several people at Job Training. He has additional resumes of qualified candidates that he would be willing to forward to partner agencies upon request. |  |
| **Evelyn Hopping, The Salvation Army** | Evelyn reported that the Salvation Army continues to need bell ringers. |  |
| **Linda Hall,****Beaver County Office of Aging** | Linda distributed the Beaver County Office of Aging newsletter to the board members.She also announced that there is gift-wrapping available at the Center at the Mall.  |  |
| **Paulette Miller,****Beaver County Rehabilitation Center** | Paulette also reminded the board members of the United Way gift-wrapping program at the Beaver Valley Mall. All donations go to the volunteer agencies. Contact the United Way office for scheduling.BCRC is the official drop off location for the Yellow Ribbon Girls donations to soldiers. An email list of most asked for item from the soldiers will be emailed to the board members. |  |
| **Adjournment** | Rick Riley motioned *“to adjourn the meeting at 2:03p.m.”,* and the motion was seconded by Mary Leitao. None opposed; meeting adjourned. | ***Next BCCAN meeting******December 11, 2019,*** ***noon at BCRC*** |

Respectfully submitted by: Dawn Conti