

 **Housing and Homeless Coalition of Beaver County**

October 8, 2015  
Meeting Agenda

**Welcome and Introductions****Norah Miller**

Norah called the meeting to order at 1:35. She introduced Marcos and Trish Digliodo from Paramount Enterprises, Nick Kerin from Congressman Keith Rothfus's office and Charlene Crawford from the American Red Cross.

See attached sign-in sheets for meeting attendees.

**Review of September Meeting Minutes****Norah Miller**

There were no corrections to the September meeting minutes.

*Archived Coalition Meeting Minutes are available at [www.bccan.org](http://www.bccan.org) and [www.bchmis.info](http://www.bchmis.info)*

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**OPEN DISCUSSION****Lisa Smith – Duquesne Light CAP:**

The Dollar Energy Assistance Program is open until November 30, 2015, for customers whose service is shut-off. The Cornerstone Office for Duquesne Light CAP at 1217 Seventh Avenue, Second Floor, Beaver Falls, is open for walk-ins on Tuesdays and Wednesdays, 9:30 -11:30. For more information, call 724.846.6400 ext. 32 or 11.

**Gianna Wright – Urban League of Pittsburgh:**

On November 2, LIHEAP applications will be available. Contact Gianna at The Cornerstone, 724.846.6400 ext. 31.

**Lisa Signore – Community Development Program (CDP):**

Carmen Wilkerson, the county's Fair Housing Officer and Housing Options Consultant is retiring on December 31, 2015. Lisa congratulated Carmen on her years of extraordinary service to the county. A Request for Proposal will be issued by the CDP in the near future to fill the positions.

**Carl DeChellis – Housing Authority County of Beaver (HACB):**

HUD rejected the HACB's proposal to demolish the Mt. Washington public housing site in Beaver Falls.

Another home was recently sold in the HACB's Lease-to-Purchase program. The HACB still has 2 homes in Beaver Falls and 1 home in New Brighton that will hopefully be purchased by the current residents who are formerly HACB tenants. Lisa Signore added that money from the purchase of the homes may be used for the home improvement program to provide neighborhood stabilization.

The mission of the Housing and Homeless Coalition of Beaver County is to provide support, direction, and collaboration in effectively addressing the issues of homelessness and affordable, sustainable housing in Beaver County by identifying and utilizing all available resources.



# Housing and Homeless Coalition of Beaver County

## **Rebecca Salopek - CARES Ministries:**

The 22<sup>nd</sup> Annual Christmas Day Dinner will take place at Beaver Falls High School on December 25<sup>th</sup>. Social Service providers are encouraged to bring their organizations' promotional and resource materials to the November Coalition Meeting. Informational packets with agency brochures and flyers will be available at the Christmas Day Dinner. Santa will be distributing toys as well as new hats/gloves/scarves, dinner will be provided, and everyone will receive a new copy of the Christmas Story book. Coats will no longer be provided in order to avoid duplication of resource distribution in the county. Coalition members were asked to bring a new pair of gloves or a hat to the November meeting.

## **Darlene Thomas – Women's Center of Beaver County:**

October is Domestic Violence (DV) Awareness Month. Darlene distributed purple ribbons and asked members to wear them to show support for the efforts of all DV programs.

## **Lisa Signore – Community Development Program:**

The Community Development Program's Consolidated Plan was approved by the federal government. Money to fund the programs will be deposited into the county's account at any time.

## **Kristie Horrell – Southwest PA Legal Services (SPLAS):**

West Penn Rural Fair Housing published a new Fair Housing Guide, which Kristie distributed to Coalition members. For additional copies or to get more information on housing discrimination, contact SPLAS at 724.225.6170. The Pittsburgh HUD Field Office has designated Fair Housing monies to pay for technical assistance to Beaver County's Analysis of Impediments, reviewing local land use and zoning ordinances.

## **Courtney Miller –Primary Health Network (PHN):**

PHN's Charitable Foundation's HAUNTED HAY RUN will take place on Saturday, October 31 at Bradys Run Park. Proceeds benefit the foundation's programs. See attached.

## **Kaitlyn Rhodes- TRAILS Ministries:**

TRAILS is only able to assist with emergency cases for people who need help securing identification documents. People who need IDs often need wallets. If you have an extra one, please bring it to the next Coalition Meeting.

## **Norah Miller – Housing and Homeless Coalition:**

The Trinity Fund, managed by the Beaver County Foundation, provides an opportunity for non-profits to apply for money to offset expenses incurred when providing low-income households with rental, utility, medical and transportation assistance. Eligible agencies/groups must be able to indicate all other resources have been exhausted. [www.beavercountyfoundation.com](http://www.beavercountyfoundation.com)

## **Ray Gutowski – CRS:**

CRS is accepting applications for a full-time blended case manager and a full-time housing specialist. A bachelors degree is required. For more information call 724.384.0419.



# Housing and Homeless Coalition of Beaver County

## **Joanne Koehler – Mental Health Association:**

The Mental Health Association's Annual Gala will begin at 6:00 on Thursday October 23 at the Club at Shadow Lakes in Aliquippa. Norm Mitry from Heritage Valley Health is the Master of Ceremonies. To purchase tickets, call 724.775.4165.

## **Trish Digliodo – Paramount Industries:**

Trish and her husband Marcos purchased The Divine Redeemer Convent and School in Ambridge. They would like to convert the property to a transitional housing site for homeless, older teenagers. Currently the site can be used for events and/or a training center. For more information, contact Trish at [trish@paparamount.com](mailto:trish@paparamount.com)

## **Charlie Crawford –American Red Cross:**

There is a change in the procedure formerly used by the Red Cross when aiding disaster victims. Based on decisions made at the corporate level, the Red Cross will now provide a Client Assistance Card to whomever is displaced. The card will be loaded with funds that can be used for lodging, food, clothing, etc. The Red Cross will no longer make arrangements for emergency motel stays. Clients will exert more accountability by making their own decisions. The Red Cross will still work closely with the Franklin Center, providing homeless documentation and making the necessary referrals.

## **Norah Miller – Housing and Homeless Coalition:**

Ada Milliner, Outreach Worker at Community Health Services for Heritage Valley, recently retired. Norah thanked Ada for her outstanding commitment to coordinating events where uninsured and under-insured individuals and household members could take advantage of life-saving health screenings and referrals to affordable health care. Her outreach to low-income residents of Beaver County has had a tremendous impact and we are very grateful for her efforts.

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## **AGENDA**

### **LIFE Beaver Melrose Place**

**Norah Miller  
Toni Hively**

The Beaver County Continuum of Care selected LIFE Beaver as the new administrator of Melrose Place, the permanent supportive housing program for homeless, disabled, elderly individuals. LIFE Beaver's Toni Hively explained the HUD funded-program will serve approximately 16 disabled adults at scattered sites through-out the county, under the auspices of Lutheran Senior Life. The target population includes but is not limited to nursing home eligible individuals who with varying degrees of case management are able to remain in the community. The Housing Authority is working with LIFE Beaver to help identify possible housing locations. Toni and her team look forward to working with members of the Coalition.



# Housing and Homeless Coalition of Beaver County

## **Request for Proposal The Cornerstone**

**Lisa Signore**

The Community Development Program issued a Request for Proposals for Technical Assistance and Non-Profit Development. See attached. A consultant will be hired whose scope of services will include submitting Articles of Incorporation, applying for 501c3 designation, helping establish a Board of Directors and providing strategic planning for The Cornerstone. Established in 2009 as a suite of offices for the Homelessness Prevention/Rapid ReHousing Program, The Cornerstone has expanded to include 12 separate programs/6 organizations, all targeting homeless and precariously housed individuals and families. The Cornerstone is so well known that there is a mistaken perception in the community that it is already its own entity. The goal of this initiative is to formalize The Cornerstone and in so doing, expand opportunities to provide services, manage itself and fund-raise with the same core group of people who are currently doing such a great job meeting the needs of the vulnerable population who rely on The Cornerstone's programs.

## **2015 Continuum of Care Funding Competition**

**Norah Miller**

On September 20, HUD announced the FY2015 Continuum of Care Program Competition was open. Beaver County will be applying for \$1,561,462 in funds to re-fund Stone Harbour, Crescent Commons, The CARL, Friendship Homes, Melrose Place, Safety Net, Julie's Place and the county's Homeless Management Information System. Approximately \$35,000 from the former Lenwood Housing will be re-allocated to an application for a new eligible supportive services-only position which will be closely tied into the county's coordinated assessment process. The county will also apply for a Planning Grant which funds coordination of Continuum of Care implementation. The competition closes on November 20, 2015.

## **October Housing Availability**

**Norah Miller**

Norah distributed the October Housing Availability Inventory sheet. See attached.

## **Crescent Commons**

**Darcy Casey**

Darcy Casey requested Coalition Members contact her directly at The Cornerstone, 724.846.6400 ext. 13 with referrals to Crescent Commons. Although the supportive housing program's target population is chronically homeless households with disabilities, the program is able to accept literally homeless households in which one of the members is disabled although chronically homeless households will always be given priority. The program is operating at 67% occupancy and the CoC would like it to be at full capacity.

The meeting was adjourned at 2:45.

# Housing and Homeless Coalition of Beaver County

**NEXT MEETING**  
**November 12, 2015**

## **SAVE THE DATES!**

- 11.1.15 Patterson Christian Missionary Fund Application Due**  
**[www.beavercountyfoundation.com](http://www.beavercountyfoundation.com)**
- 11.16.15 Homes Within Reach Conference Harrisburg**  
**<http://homeswithinreachconference.com>**
- 11.31.15 Haunted Hay Run Brady's Run Park See attached flyer.**  
**Sponsored by the Primary Health Network**



**October is Domestic Violence Awareness Month!**

# Housing and Homeless Coalition of Beaver County

October 8, 2015

There is no need to add all your contact information if you are already receiving Coalition emails.  
Just sign in with your name.

NAME	ORGANIZATION	CONTACT INFORMATION
Katrin Brooks	TRAILS	
Erin Ulyett	SVA	
Phyllis Selig	HACB	hrabrs@comcast.net
Joyce Yick		
Juni Kunkel		
Carl DeChellis	HACB	
Renee Spoken	CARL	halspoken@comcast.net
Toni Hively	LIFE Beaver County	toni.hively@lutheranpriorlife.org
Caroline Robaskiewicz	LIFE Beaver County	caroline.robaskiewicz@lutheranpriorlife.org
Fanny Angelo	STBC	
Aram Klevenhagen	STBC	
Wendy Hall	bcw	
Kristie Horrell	SPLAS	
Wendy Gray	The Cornerstone	

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NAME	ORGANIZATION	CONTACT INFORMATION
Shirley Crawford	American Red Cross	724-581-3473
Victor Calouha	BCCAN	
Judy Stoner	Housing Authority	
Germy Miller	PHN	emiller@pennah-health.net
Billie Monette	DE/SDHP	
Kosalya Johnson	FCBC	rjohnson@franklincenter.org
Berlene Thomas	WABC	
Ray Gatuski	CRS	rgatuski@crscare.org
Trish Daliado	PARAMOUNT ENT	trish@PARAMOUNT.COM
MARCO'S DIALIADO	"	MARCO@PARAMOUNT.COM
Nick Kern	CONGRESSMAN ROTHFUS	Nick.Kern@mail.house.gov
Joanna Koehler	MHF	jkoehler@mhbc.org
Ann Sherman	Crossroads	
Shelly Ricci	CRS - Street Outreach	sricci@crscare.org

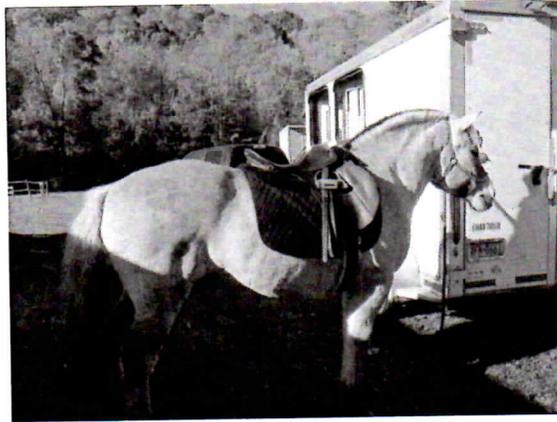
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Just sign in with your name.*

NAME	ORGANIZATION	CONTACT INFORMATION
Lisa Signature	Park. Zoo	
Lisa Skidler	Hwy Family Drs. / DeCO CAP	
Tom Kaminski	SSVF	
Christy Miles	Comarstone	
Maire Kucharski	Aurora/Bees	
Donna West	Comarstone	

# Poker Trail Ride to Break the Cycle



## Sunday, October 18, 2015

**Brady's Run Horse Arena  
Beaver Falls, PA**

**Registration at 10:30 a.m. – Ride out by 11:30 a.m.  
(NO TRAILERS ALLOWED IN THE PARK BEFORE 10 AM)**

**\$25 tax deductible donation**

All proceeds benefit

## The Women's Center of Beaver County

- ♣ 2 ½ hour poker trail ride with prizes
- ♣ Free horse games in the arena with awards
- ♣ Door Prizes – Raffle Baskets – 50/50
- ♣ Prize for individual who brings the most donations for the Women's Center of Beaver County
- ♣ Scratch off Texas Hold 'Em tickets with prizes up to \$1000



**CONCESSION STAND ALL DAY**



For further details, call Kate Keech at 724-643-9593 or visit  
[www.womenscenterbc.org](http://www.womenscenterbc.org) and find the Trail Ride information under Events.

Helmets required for riders under age 18.







# Summary of Client Assistance

Primary Client Name \_\_\_\_\_

Red Cross Case # \_\_\_\_\_ Date \_\_\_\_\_

Today we provided the following assistance related to your immediate needs resulting from a disaster at \_\_\_\_\_

- Recovery planning services
- Moving Forward After a Disaster booklet or local recovery guide
- Toiletries, stuffed animals or other comfort items
- Client Assistance Card in the amount of \$ \_\_\_\_\_
- Other \_\_\_\_\_

\_\_\_\_\_

**To contact the American Red Cross call:**

(        )        -        \_\_\_\_\_

Red Cross assistance is made possible by the generosity of our donors and is intended to assist with immediate disaster-caused needs such as food, shelter, clothing and other immediate needs.

*Please note the purchase of alcohol, tobacco or weapons is not permitted.*

## Referrals for Community Assistance:

For help with:
Contact:
Address:
Phone:
Hours:
www.:
Notes:
For help with:
Contact:
Address:
Phone:
Hours:
www.:
Notes

**PHN CHARITABLE FOUNDATION'S**

# **HAUNTED HAY RUN**

**5K**

**WALK/RUN**

**SATURDAY, OCTOBER 31ST, 2015**

**REGISTRATION: 4:00 - 4:45 P.M.**

**SHOTGUN START: 5:00 P.M.**



**BRADYS RUN COUNTY PARK**

**PICK YOUR POISON:**

**GREAT SPONSORSHIP OPPORTUNITIES**

- *A haunted 5K experience unlike any other!*
  - *Family friendly*
  - *Chance to win the costume contest*
- *Post-race Halloween party, including music and food*
  - *T-shirt - while supplies last*
- *Award recognition - top male + female +13 age groups*
  - *Pets welcome!*

Register online at [www.phnfoundation.net/HauntedHayRun](http://www.phnfoundation.net/HauntedHayRun)

**RUN FOR YOUR LIFE...**

*Proceeds benefit the programs of PHNCF*



# Dining To Donate

**Enjoy A Meal That's Filling and Fulfilling.**

*The Franklin Center of  
Beaver County, Inc.*

**Needs Your Support**

**Applebee's® will donate 15% of your check when you dine at**

*Applebee's, Monaca Pa*

**Present this to your server or Carside To Go Specialist.**

*10/29/2015*



Donation percentage excludes tax and tip. Valid ONLY at above mentioned location during specified hours. Must present flyer in order for organization to receive credit for purchase.

**Flyers are not to be distributed in the restaurant or within the perimeter of the parking lot. Doing so will result in a voided event.**

**APPLEBEE'S SERVES™**  
doing good in our neighborhoods



Request for Proposals

#15-07

The Community Development Program

of Beaver County

FY 2015 Program Year

Technical Assistance  
Non-Profit Agency Development

## GENERAL CONDITIONS

### I. Submission of Proposals

The Community Development Program (CDP) of Beaver County has invited qualified consultants to provide technical assistance for the formation of a new non-profit for Countywide homeless and housing support services.

This Request for Proposal (RFP) contains the most definitive statement of the purpose, scope of work and conditions that CDP is able to provide. It includes all the information necessary for agencies to submit a proposal.

All offerors are required to submit an original and one (1) copy of their proposal(s) to Lisa E. Signore, Director, Community Development Program of Beaver County, 1013 Eighth Avenue, Beaver Falls, PA 15010 by **4:00 P.M., prevailing time November 6, 2015. Do not bind or staple the proposal.**

### II. Project Description

The applicant must provide a detailed description of the proposed services including methodology and timelines, along with a detailed budget.

### III. Scope of Services

- Provide technical assistance to all stakeholders in the formation of a non-profit 501 (c) 3 for a multi-service organization that focuses on homeless prevention, rapid re-housing and related supports to individuals and families who are faced with precarious housing issues. The consultant will work with an organizational development committee from the Beaver County Housing and Homeless Coalition that serves as the County's Continuum of Care and will provide the following:
  - Complete Articles of Incorporation through the State of PA.
  - Complete an application for Non-profit status 501 (c) 3.
  - Conduct an organizational assessment concluding with a proposed administrative model(s).
  - Complete a process flow internally and externally as it relates to employees, consultants, partners, program participants and participants of the Continuum of Care.
  - Complete a communication plan for employees, consultants and the community, including a timeline for decisions.
  - In collaboration with the organizational development committee, create a board of directors and by-laws for approval of the Continuum of Care Steering Committee.
  - Provide training and capacity building for the new non-profit.

IV. Information required of each offeror

Each proposal submitted in response to this RFP will contain responses to the following:

1. Detailed scope of service
2. Detailed Project Budget
3. Timeline for accomplishments
4. Relevant agency experience in non-profit formation

V. Budget

In preparing a budget, the provider must consider that the combined total available for all projects, including those required by the County, is approximately **\$25,000**.

VI. Selection Factors

The County of Beaver will select the offeror that demonstrates the highest degree of experience and competence. Each proposal will be rated and ranked in accordance with the following criteria:

- |  |                           |
|--|---------------------------|
| 1. Qualifications and experience with the general program and nature of services required                      | 30 points                 |
| 2. Technical approach and understanding of the scope of work   | 20 points                 |
| 4. Qualification and experience of consultant's proposed staff assigned to the project                         | 20 points                 |
| 5. Cost feasibility  | 20 points                 |
| 6. Participation by small businesses, Section 3 businesses, labor surplus are firms, minority and female firms | 2 pts. each/10 pts. total |
| Total Points   | 100 pts                   |

VII. Selection Process

The County will evaluate each written proposal and assign points to each segment or factor of the proposal in accordance with the points listed above.

Proposals shall be reviewed by the Staff of the Community Development Program of Beaver County. Following the review, a recommendation will be made to the Board of County Commissioners who will make the official selection. Interviews may be requested.

VIII. Non Discrimination

The proposer must insure that the employees and applicants for employment are not discriminated against because of their race, color, religion, sex, national origin, disability or familial status and that requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, are met.

IX. Other

The County reserves the right to reject any or all proposals, to waive any formality and to amend this RFP whenever such rejection, waiver or amendment is in the best interest of the County.