***Beaver Head Start/Early Head Start Opening June 15, 2020***

***Data Operator:*** Provide technical support to the Head Start program’s computer systems, both hardware and software functions and data entering programmatic information as required.

QUALIFICATIONS: High School Diploma or equivalent and minimum of Degree or Certificate Program with Data Processing/Computers. Experience: Minimum of 2 years’ experience working with computers preferred. $11.64 hour plus full benefit package

***Head Start Instructor****: $32,073, Full-Time, Full Benefits*

*Bachelor’s or Advanced Degree in Early Childhood Education or a Bachelor’s or Advanced Degree in an equivalent major relating to Early Childhood Education. Prefer one-year classroom experience with preschool children. Provides instruction and guidance to preschool children in the Head Start classroom supporting other comprehensive services and preparing them for entrance into school-age programming.*

***Instructor Aides****: $20,633 to $24,111, Full-Time, Full Benefits*

*Works with children ages three to five enrolled in the Head Start program to support their development in all areas (social, self-help, cognitive, fine/gross motor, language/literacy, math, science, social studies, the arts) in order to prepare them for transition to school age programming. High School Diploma or GED and willingness to enroll in a Child Development Credential program; $24,211, with an* ***Associates/Bachelor’s Degree*** *in ECE or other equivalent field of study. Prefer experience working with preschool children and willingness to help them grow and knowledge in school bus safety and food handling regulations.*

***Floating Aides:*** *$11.64 Hour, Full-time, Full Benefits, Associates/Bachelor’s Degree; $11.06 Hour– CDA or ECE Certificate; $9.75-Hour HS Diploma/GED. Prefer a minimum of an Associate Degree in Early Childhood Education [ECE]; Will also consider an Associate or Bachelor’s Degree in another field; Will also consider a High School Diploma or GED, in which at time of hire individual must provide proof of enrollment in a Preschool Child Development Associate (CDA) or Associate Degree program, preferably in Early Childhood. Completion of CDA program must be within two (2) years of hire; proof of ongoing enrollment must be provided each semester (minimum fall and spring). Prefer experience working with pre-school children and willingness to help pre-school children grow. Knowledge in school bus safety regulations and/or food handling/service regulations desired.*

***Part Time Janitor:***$9.75 *Hour*, 20-25 hours per week. Maintain buildings and grounds at site. High School Diploma or GED. Prior office cleaning experiences preferred.

**Call 724-836-2600 to learn more on how you can join our Head Start team or email your resume and questions to:** [**Rholler@privateindustrycouncil.com**](mailto:Rholler@privateindustrycouncil.com)