**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**October 11, 2017**

**Attendance:**  Mary Ann Falcone-Bolland, Jean Duafala, Joanne Koehler, Mary Leitao, Gerard Mike, Paulette Miller, Jodi Oliver, Darselle Patillo, Rick Riley,

 Lynell Scaff, Lisa Signore, Marie Timpano, Darlene Thomas, Brian Yaworsky

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **Opening Meeting** | Paulette Miller, Executive Director, BCRC, Inc. opened the meeting at 12:15 pm.  |  |
| **Review of Minutes** | Minutes were previously emailed to the representatives from partner agencies. There were no corrections to the August 2017 minutes. Mary Ann Falcone-Bolland motioned “*to accept the minutes”*; Rick Riley seconded. All were in favor; none opposed.  | Minutes approved |
| **Finances** | Finances were reviewed by Lynell Scaff. Darlene Thomas motioned “*to accept the financial report”*; Darselle Patillo seconded. All were in favor; none opposed.  | Financials approved |
| **Bills** | Lynell Scaff reviewed the bills to be paid.Brian Yaworsky motioned “*to pay the bills”*; Mary Leitao seconded. All were in favor; none opposed. | Bills approved |
| **AGENDA** | **DISCUSSION** |  |
| **Old Business** | The BCCAN board welcomed Jean Duafala and Marie Timpano in attendance as new board members. Jean Duafala, director of Drug and Alcohol Services of Beaver Valley, shared that the agency’s primary focus is substance abuse services and treatment. There are different levels of care available including partial hospitalization, day treatment and hospital inpatient care. Most insurances are accepted; free care is available for children. Drug and Alcohol Services of Beaver Valley is located at 697 State Street, Beaver PA 15009. Hours of operation are Monday – Thursday 8:00 am – 4:00 pm and Friday 8:00 am – 4:00 pm. Evening hours are available by appointment.Marie Timpano, director of The Cornerstone, explained how The Cornerstone agency assists Beaver County residents experiencing homelessness or those who are at risk of homelessness. Other services provided are: utility assistance, emergency motel occupancy, consumer education, supportive housing for individuals and families with disabilities and supportive services to veteran families.The Cornerstone is located at 1217 Seventh Avenue, Beaver Falls, PA 15010. Office hours are Monday – Friday, 8:30 am – 4:30 pm. Evening and weekend hours are available by appointment.  |  |
| **AGENDA** | **DISCUSSION** | **ACTIONS** |
| **New Business** | Elder Financial Abuse training will be held at the Center at the Mall on November 9, 2017 from 8:30 am – 11:30 am. This will include a two-hour presentation focused on identifying potential scams and assisting those elders who may be or have been a victim of elder financial abuse. A free continental breakfast is included. Please email lscaff@bccan.org to register.There will be a Human Resources meeting with Attorney McCreary on January 25, 2018 at BCRC from 9:00 am – 12:00 pm. Attorney McCreary prefers to have the questions submitted in advance and will have a printed handout in response to those questions that will be distributed at the meeting. Your questions for Attorney McCreary can be forwarded to Lynell anytime; she will present the questions to Attorney McCreary by the second week of January, 2018.A Drug Free Workplace training is planned for January 11, 2018 at the Beaver Valley Intermediate Unit from 9:00 am – 11:30 am. This training is open to all BCCAN board members and their agency’s staff.April – May 2018 trainings are still being determined. A listing of suggested training topics is available from the Opioid Epidemic training.Mary Ann Falcone-Bolland motioned “*to accept Toni Hively’s resignation as BCCAN board* *secretary”*; Joanne Koehler seconded. All were in favor; none opposed.Rick Riley motioned *“for Darlene Thomas to be appointed as BCCAN board secretary”*; Lisa Signore seconded. All were in favor; none opposed.  | Elder Abuse trainingCenter at the Mall11/9/20178:30 am – 11:30 amHuman Resources trainingBCRC1/25/20189:00 am – 12:00 pmDrug Free Workplace trainingBeaver Valley Intermediate Unit1/11/20189:00 am – 11:30 amMotion acceptedMotion accepted |
| **AGENCY** | **DISCUSSION** | **EVENTS** |
| **Women’s Center of Beaver County** | Darlene Thomas announced October is Domestic Violence Awareness month. Painting your ring fingernail purple will show support to stop domestic violence. One in four women and one in seven men will experience domestic violence. The Women’s Center of Beaver County provides domestic violence and sexual assault services 24 hours a day/7 days a week by calling (724) 775-0131. |  |
| **BCRC** | Paulette Miller shared October is Disability Employment month. BCRC clients have entry level skills up to college degree levels. Please contact Paulette if you have any job opportunities available. BCRC has a new contract in the Records Management department digitizing records from the Veterans and Military Affairs department in the Commonwealth of Pennsylvania.The new construction at BCRC in the CenterPlace building should be completed by the end of November 2017. Paulette is looking forward to providing a tour for the BCCAN board members once completed.  |  |
| **Beaver County Library System** | Jodi Oliver announced the upcoming events through the Beaver County Library System. There will be an after-hours fundraiser at the B.F. Jones Memorial library on October 14, 2017 from 7:00 pm – 10:00 pm that will include live entertainment, wine, appetizers, coffee and desserts. Tickets are $40.00 per person.The Beaver County Library System offers book sales throughout the month. The books are priced at $1.00 per book/$5.00 per bag. Book sales and other Beaver County library events are listed on the library website at www.beaverlibraries.org. The library events are also listed on the BCCAN website on the events calendar for further information.   | After-hours fundraiserB.F. Jones Memorial library10/14/20177:00 pm – 10:00 pm |
| **Job Training Beaver County** | Rick Riley stated there will be a career expo hosted by the Beaver County Energy & Advanced Manufacturing Partnership that targets middle school students on Wednesday, November 1, 2017 at CCBC from 8:30 am – 2:00 pm. Education and training representatives will be present to provide youth and teachers information on many opportunities available in energy and advanced manufacturing fields.There will be a Career Link job fair held on October 26, 2017 at the Beaver Valley Mall. This event is usually well attended with 60 – 75 employers present. | Energy & Advanced Manufacturing career expoCCBC11/1/20178:30 am – 2:00 pmCareer Link job fairBeaver Valley Mall10/26/2017 |
| **Mental Health Association of Beaver County** | Joanne Koehler shared there will be a gala honoring Dr. Capretto on Friday, October 27, 2017. Tickets can be purchased by calling (724) 775-4165. | Mental Health Association GalaThe Club at Shadow Lakes10/27/2017 |
| **The Cornerstone of Beaver County** | Marie Timpano announced a Rockin’ Thru the Ages band bash fundraiser on Saturday, October 28, 2017 from 6:00 pm – 10:00 pm at the Rochester VFW. Tickets are $35.00; dinner is provided by the Rochester Smokehouse & BBQ. Three local bands will be performing; one of the drummers will be Marie Timpano! For tickets please call (724) 846-6400. | Rockin’ Thru the Ages fundraiserRochester VFW10/28/20176:00 pm – 10:00 pm |
| **Housing Authority of Beaver County** | Brian Yaworsky discussed the issues of homelessness and some of the complex situations that the Housing Authority deals with on this issue. Questions arose regarding the impact of Shell arriving and how this will affect increasing rental rates in Beaver County and the challenges the Housing Authority will face. Effective 7/30/2018 the Housing Authority will be a smoke-free establishment. This rule of no smoking anywhere within 25 feet of Housing Authority property has been implemented by the Office of Public Housing. |  |
| **ADJOURNMENT** | **ADJOURNMENT** | **EVENTS** |
|  | Mary Leitao motioned “*to adjourn at 1:21 pm*”. Lisa Signore seconded.Meeting adjourned. | Next full board BCCAN meeting11/8/2017 noon at BCRC |

Respectfully submitted: Renee Marvenko