**Beaver County Collaborative Action Network Foundation**

**Minutes of the Advisory Board of Directors Meeting**

**December 12, 2018**

**Attendance:**  Paulette Miller, Chair; Rick Riley, Vice Chair; Darlene Thomas, Secretary; Mary Ann Falcone-Bolland; Cheryl King; Joanne Koehler; Mary Leitao; Jodi Oliver; Tami Ozegovich; Darselle Patillo; Eric Rosendale; Mike Rubino; Marie Timpano; Lynell Scaff ; Veronica Seery; Brian Yaworsky

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| **AGENDA ITEM** | **DISCUSSION** | **MOTIONS** |
| **Opening Meeting** | Paulette Miller, Executive Director, BCRC, Inc. opened the meeting at 12:10pm. |  |
| **Review of Minutes** | Minutes were previously emailed to the representatives of partner agencies. There were no corrections to the November, 2018 minutes.Eric Rosendale motioned “to accept the minutes”; Jodi seconded the motion; none opposed. | **Minutes approved** |
| **Bills/Financials** | Bills/Financials were reviewed by Lynell Scaff. Brian Yaworsky motioned “to accept the Bills/Financials”; Darlene Thomas seconded the motion; none opposed.  | **Bills/Financials approved** |

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| **AGENDA ITEM** | **DISCUSSION** | **ACTIONS** |
| **Monthly Report:****Monthly Report continued…** | Lynell Scaff reported that there were 307 attendees at the combined 2018 BCCAN trainings.There will be a “HR training” prior to the January 9th BCCAN meeting from 9-11:30am in the BCRC board room. Maximum attendance is 30 people. Questions for Attorney McCreary, that are emailed through December 14th, will be addressed at the training. Attorney McCreary will also give an update on the medical marijuana legal cases. Lynell gave examples of questions that have been received.The guest speaker at the January 9th BCCAN board meeting will be Marisa Barr from Catholic Charities. 2019 Spring Trainings:“Trauma/Stop the Bleeding” will be the March 14, 2019 training. A “save the date” will be emailed to previous training attendees, with the venue to be announced at a later date. Dr. Luther will be presenting the trauma portion of the training, which will be approximately 2½ hrs., and the stop the bleeding portion will take approximately a half-hour.“Dealing with Millennials in the Work-Place” will be the April-2019 training. The date and venue will be announced. “Dealing with Mental Health Issues/First-Aid” will be the May-2019 training. The date and venue will be announced at a later date. The “CAN CONNECTION” announcement/registration form will be sent out to previous participating agencies 45 days prior to scheduled trainings.The State Public Health Office is distributing NARCAN nasal spray to Beaver County agencies today, December 13, 2018. The application and interview with Lamar Advertising Company is complete. Lamar donates billboard space to us for our 211 advertising. Their representatives were pleasantly surprised at the level of statistics compiled by our 211 system. The new skins for the 2019 billboards are in the planning stage. There will not be an executive board meeting in January, 2019. | **HR training****January 9, 2019****9-11:30 am****BCRC boardroom****BCCAN board meeting****January 9, 2019 noon****March training:****Trauma/Stop the Bleeding****March 14, 2019****8:30-12pm****April-2019 training:****Millennials in the Work-Place****May-2019 training:****Mental Health/Mental Health First-Aid** |
| **Old Business** | Eric Rosendale presented a list of Beaver County schools that he has been in contact with in regard to the back pack food program. All of the eight schools that were contacted were interested in the program. This information will be forwarded to Dave Brailey, from Faith Restorations, for consideration. |  |
| **ANNOUNCEMENTS** | **2018 Review and 2019 Plans:** | **EVENTS** |
| **Darlene Thomas,****Women’s Center of Beaver County** | Darlene reported that many donations have been coming in to give to participants.Planning has begun for a “Cabaret” (adult fair) to be held on a Sunday in May. More details will be available at a later date. |  |
| **Veronica Seery, BC Department of Human Services** | Applications are now being taken for LIHEAP. (Low-Income Home Energy Assistance Program)General Assistance is available again in PA.  |  |
| **Darselle Patillo,****The Tyler Youth Group, Inc.** | The year in review presented many issues. The Tyler Youth Group building is in need of repairs. We are looking at expanding services to be more faith based and are working on a more organized structure of programs. |  |
| **Tami Ozegovich, BC Head Start** | Head Start is having difficulty recruiting and sustaining staff. They are looking for a full-time building maintenance person. A new assistant director was hired. |  |
| **Mary Leitao, Literacy Pittsburgh** | Literacy Pittsburgh had a graduation ceremony for 23 Allegheny/Beaver County residents at the Westin William Penn in downtown Pittsburgh. Eight of the graduates were from Beaver County.Tutors are needed for the Adult Education Program. We are recruiting for the re-entry training program. This program is designed to help with re-offender rates.  |  |
| **Marie Timpano, The Cornerstone of Beaver County** | On December 7th, the Cornerstone will have an outreach day for the residents of Heritage Valley.Rapid re-housing is out of money. Grant funding will be available on December 15th for supportive services and temporary housing for street homeless. A Super Bowl event will be held on January 27, 2019, providing food and drinks and small games.Renter prep classes are available with the homeless coordinator.Cornerstone will be working at the United Way Christmas wrapping booth at the Beaver Valley Mall on Sunday, December 16th. |  |
| **Eric Rosendale,** **Beaver Valley Intermediate Unit** | State grants will be available for teachers in the work force. This will help to make teaching more realistic in real life situations. Grant applications are being started for 2020 for programs, such as, computer program coding in early education. For more information on coding go to: [www.code.com](http://www.code.com). |  |
| **Jodi Oliver, Beaver County Library System** | Jodi and the board for the BC Library System have been working on a five-year plan. The plan includes funding, marketing, programs, building partnerships, and outreach to new programs. |  |
| **Joanne Koehler, Mental Health Association** | The Mental Health Association is planning for 2019 which will be the 65th year of service. The annual party for Friendship Ridge will be held on December 12th.Joanne discussed a partnership with United Way to print feel-good stories. |  |
| **Cheryl King, The Franklin Center** | The Franklin Center filtered 10,000 calls in 2018.Basic need items are needed for donations in January. The point-in-time program will be on January 24, 2019. Collection Boxes with lists of items that are needed will be distributed to businesses.Computer program coding will be introduced in the summer program.  |  |
| **Rick Riley, Job Training of Beaver County** | Grants have been received for the adult re-training program, training for first-responders through an opioid grant, and a transportation grant for $2,000 towards a car. |  |
| **Brian Yaworsky, Housing Authority of Beaver County** | Brian reported high performance in 2018.Housing Authority staff were trained in NARCAN use by trainer, Kate Lowry.Projects for 2019 include converting used metal newspaper dispensers into mini libraries and providing parenting programs to residents at Morado Dwellings.Many staff are reaching retirement age which will present a challenge in the upcoming years.There has been an increase in pricing with contractors and housing due to the cracker plant.Grid lock in Washington, DC may cause issues in the coming year. |  |
| **Mike Rubino,****United Way of Beaver County** | Mike stated that he is, “humbled by all associated with BCCAN.”United Way is conducting gift wrapping at the old Pac-Sun store at the Beaver Valley Mall. Stores are directing people to the gift wrapping area since it is not as visible as the previous year. Agencies that are participating will receive all donations during their volunteer time.The executive director of the Southwestern Pennsylvania United Way has announced their retirement in 2019. There will be a national search for the replacement of the position.United Way will be looking for non-profit volunteers and connections through networking in 2019. Mike intends to be an advocate for all agencies in Beaver County.Mike met with a project manager that is contracted with the cracker plant, to discuss issues such as human trafficking, housing shortages, and donation opportunities.In economic development news, Mike announced that the old Bock Town Restaurant will be replaced with Plaza Aztec.March 14, 2019 will be the date for the annual United Way Leader Dinner. | **United Way Leader Dinner****March 14, 2019** |
| **Mary Ann Bolland,****Homemaker-Home Health** | Mary Ann announced her retirement in 2019. She will be working with the new director during the transition period. |  |
| **Paulette Miller, BCRC, Inc.** | BCRC has had a transition year in 2018, working with new state guidelines. We have had the opportunity to work with area high school seniors on projects such as collecting shoes to be sent overseas, and a safety mural to be painted by a local senior in our workshop.Aurora experienced a major flood in 2018, contractors started right away and are continuing to work at the repairs.BCRC will be working with Communicycle in Aliquippa. Our clients will volunteer to disassemble used bikes. |  |
| **Adjournment** | Rick Riley motioned “to adjourn at 2:03 p.m.”; seconded by Mary Leitao; none opposed; Meeting adjourned. | **Next BCCAN meeting** **January 9, 2019,** **noon at BCRC** |

Respectfully submitted by:

Dawn Conti